

THE HERITAGE GUEST ROOM

The guest room is like a hotel room which is available for rental by family and friends of The Heritage Tenants, the Lyngblomsten Apartments Tenants, and Care Center Residents who need the accommodation to enable them to be near their loved ones while visiting from out of town or during a crisis situation.

CHECK-IN TIME: 2:00 PM
CHECK-OUT TIME: 10:00 AM
RATE: \$55 per night

RESERVATIONS: Reservations must be made with The Heritage office by calling (651) 632-5429. Reservations are on a first come, first served basis, except the following holidays: New Year's Day, Easter, Memorial Day, July 4th, Labor Day, Thanksgiving, and Christmas week. The procedure for holiday reservations is as follows: Sign up for the date(s) you would like use of the room. If more than one request is received for the room, a drawing will be held 30 days prior to the holiday. If no one has signed up within 30 days prior to the holiday the reservation will be on a first come, first served basis.

A 24 hour notice is required for any cancellations. If there is not a cancellation notice, it will result in that party paying for the guest room.

The responsibility for the guest room rests with the tenant/resident that resides on the Lyngblomsten campus. The Heritage is not liable for any damage or theft. **You are responsible for any theft or damage in the guest room.**

GUEST ROOM KEY PROCEDURES

The guest room key can be picked up any time after 2:00 PM on check-in day at the Lyngblomsten Care Center's reception desk (located at 1415 Almond Ave., St. Paul 55108).

If your arrival is after 10 PM you will need to ring the buzzer located at the entrance of the Care Center (1415 Almond Avenue) to get let in. The person that lets you in will be able to help you get the key for the guest room.

If you have misplaced or lost the key over the weekend, call the Lyngblomsten Care Center at (651) 646-2941 and someone can let you into the guest room. You can contact The Heritage Administrative Assistant, Monday–Friday from 8 AM–4:30 PM, at (651) 632-5429. There will be a \$15 charge for a lost key.

The guest room is located in The Heritage building at 1440 Midway Parkway, St. Paul, MN 55108. The guest room key works in both the guest room and The Heritage front doors. The phone number to the guest room is (651) 632-5431.

Parking is permitted in the parking lot in front of The Heritage building. Let staff know the make, model and license plate number of your car.

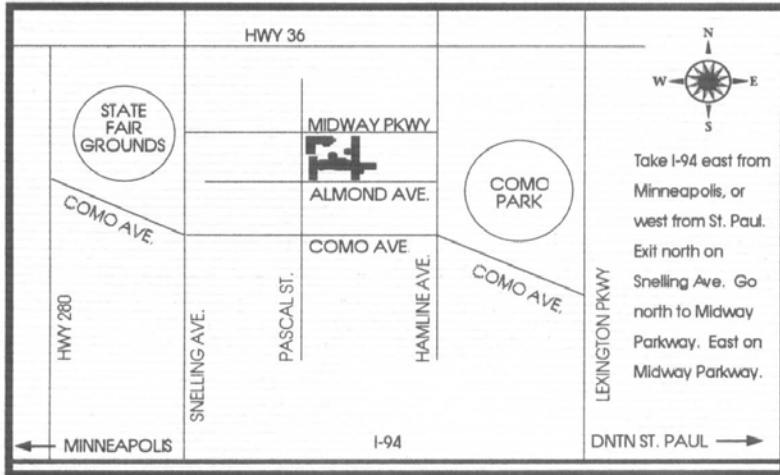
Cash or personal checks are accepted as payment for the guest room. Credit or cash cards are **not** accepted.

The Heritage at Lyngblomsten is smoke-free.

Thank you!

Revised 6/13

MAP OF LYNGBLOMSTEN



THE HERITAGE GUEST ROOM INFORMATION

1440 MIDWAY PARKWAY
ST. PAUL, MN 55108

